

## **ENROLMENT POLICY**

Parents requesting enrolment of their child should contact the Principal for an appointment. Official enrolment forms are available from the school's office and our website at any time.

It is the policy of the school that enrolment of children will be in the following order:

- Siblings of existing families (Catholic or Non-Catholic)
- Catholic children
- Where positions are available, children from Non-Catholic families

### **PREAMBLE**

St Thomas of Villanova Parish School is a faith community that maintains a Catholic identity and serves the mission of Christ. Students are nurtured in their faith in Christ and assisted in their total development.

### **GOSPEL VALUES**

Faith, Truth, Learning, Service, Justice, Respect, Witness/Commitment

### **POLICY**

St Thomas's School welcomes children whose families value Catholic Education and demonstrate a willingness to support the school's Mission Statement. Every effort will be made to maintain the Catholic ethos of the school. Enrolment is dependent upon discernment.

### **CONSEQUENCES**

Enrolment procedures will reflect the need to maintain the Catholic spirit and identity of the school.

Enrolment procedures, modelled on Diocesan guidelines, are inclusive and accepting of students with diverse needs.

- Parents/guardians and students must be given adequate information about the Mission Statement;
- Families must make themselves aware of, endorse and where appropriate, undertake to participate in all activities of the school curriculum and community;
- Families must undertake to contribute their time and support to the various active groups in the school community, for example, P & F meetings, fund-raising efforts and school maintenance activities;
- Non-Catholic families must permit their child/children to take part in all the activities of the school, including religious education and Mass;
- Parents/guardians must agree to pay in full, all fees and levies in accordance with the Fees Schedule detailed in the School's Handbook, as a minimum financial contribution to the running of the school.
- Enrolment is dependent upon the capacity of the school to provide the physical and human resources necessary for the education of the student. A discerning group consisting of Principal, Parish Priest, Professionals, Parents, Staff, CES Officer will assist the Principal in discernment.

## ENROLMENTS

All children enrolling must meet the following Queensland Government age requirements:

- FOR PREPATORY YEAR

Children born 1 July 2016– 30 June 2017 are eligible for Prep Year in 2022

It will be offered as full-time for five (5) days per week. Unless there are exceptional circumstances, parents will be required to send their children for the full-time x five (5) days a week experience.

For the purpose of enrolment, documentary evidence of the date of birth is required.

To assist in future sacramental preparation, we also require an extract or a copy of the child's Baptismal Certificate (if applicable).

